

**SARDAR PATEL UNIVERSITY**  
**Vallabh Vidyanagar, Gujarat**  
**(Reaccredited with 'A' Grade by NAAC (CGPA 3.25))**  
**Programme: B.COM Semester: III**  
**Syllabus with effect from the Academic Year: 2022-2023**

<b>B.COM. SEMESTER-III</b>		
<b>Paper Code</b> UB03CCOM71	<b>Title of the Paper</b> Fundamentals of Cost Accounting	<b>Total Credit</b> 3
<b>Course Objectives</b>	The Objective of this paper is to help students to acquire conceptual knowledge of cost accounting and to impart skills for recording various elements of cost. This paper will also helpful to understand concept of Unit Costing.	

<b>Course Description</b>		
<b>Unit</b>	<b>Description</b>	<b>Weightage</b>
<b>1.</b>	<b>Essential of Cost Accounting: (Theory Only)</b> <ul style="list-style-type: none"> <li>• Introduction &amp; Definition and Concept of CostAccounting.</li> <li>• Financial Accounting and CostAccounting.</li> <li>• Characteristics of CostAccounting.</li> <li>• Installation of CostingSystem.</li> <li>• Advantages &amp; Limitation of CostAccounting.</li> <li>• Methods and Techniques of CostAccounting.</li> </ul> Cost Classification, Elements of Cost, Cost Unit and CostCentre	<b>25%</b>
<b>2.</b>	<b>Material and Labour Cost</b> <b>Material Cost:</b> <ul style="list-style-type: none"> <li>• Meaning of Material; Material Control; Techniques of MaterialControl – ABC Techniques</li> <li>• Examples based Stock Levels: Maximum Level; Minimum Level; Reorder Level; Danger Level; Average Stock Level; EconomicOrder Quantity.</li> </ul> <b>Labour Cost:</b> <ul style="list-style-type: none"> <li>• Meaning; Control of Labour Cost; Labour Turn Over; Causesand Remedies of Labour TurnOver.</li> <li>• Features of good wagesystem.</li> <li>• Methods of remuneration ; Time Rate; PieceWage</li> </ul> Examples based on Time Rate as per Helsey Plan and Rowan Planonly	<b>25%</b>
<b>3.</b>	<b>Overhead Cost</b> <ul style="list-style-type: none"> <li>• Meaning of Overheads; Classification of OverheadCost.</li> <li>• Allocation and Apportionment of Overheads; Absorption ofOverheads</li> <li>• Examples based on Apportionment of Service DepartmentOverheads over Production Department under Repeated DistributionMethod</li> <li>• Methods of absorption of overheads (TheoryOnly)</li> </ul> Examples based on Machine HourRate	<b>25%</b>
<b>4.</b>	<b>Unit Costing and Reconciliation of Cost and Financial Accounts</b> <b>Unit Costing:</b> <ul style="list-style-type: none"> <li>• Examples based on Cost Sheet includingtender.</li> </ul> <b>Reconciliation of Cost and Financial Accounts:</b> <ul style="list-style-type: none"> <li>• Need for Reconciliation; Methods of Reconciliation (TheoryOnly)</li> </ul> Problems on Preparation of Cost ReconciliationStatement	<b>25%</b>

\*Units will have the same Weightage in the evaluation as suggested in the course outline.

<b>Teaching-Learning Methodology</b>	<ul style="list-style-type: none"> <li>• Lecture Method</li> <li>• Online Lectures</li> <li>• Group Discussion</li> <li>• Practical Problem Solving</li> </ul>
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<b>Evaluation Pattern</b>		
Sr. No.	Details of the Evaluation	Weightage
1.	Internal/Written Examination	15%
2.	Internal Continuous Assessment in the form of Practical, Viva-Voce, Quizzes, Seminars, Assignments, Attendance	15%
3.	University Examination	70%

\* Students will have to score a minimum of 40 (Forty) Percent to pass the course.

<b>Course Outcomes: Having Completed this course, the students will be able to</b>	
<ul style="list-style-type: none"> <li>• To understand the concept of Cost Accounting and Financial Accounting. Characteristics, Advantages, Limitation, Methods and Techniques of Cost Accounting and Cost Classification in detail.</li> <li>• To understand Material Cost &amp; Labour Cost, their respective Techniques, Examples on Stock Level, Labour Turnover, Wage System, Methods of Remuneration and Examples based on Time Rate as per Halsey &amp; Rowan Plan.</li> <li>• To understand Overheads, Classification, Allocation, Apportionment and Absorption of Overheads and Examples on Apportionment of Overheads &amp; Machine hour Rate.</li> <li>• To understand Unit Costing and Reconciliation of Cost and Examples based on Cost Sheet and Preparation of Cost Reconciliation Statement</li> </ul>	

<b>Suggested References: (include Reference Material from where a student is expected to study the said content in APA Style) Reference Websites can also be included)</b>	
Sr. No	References
1.	Cost Accounting - Khan My And JainPk
2.	Cost Accounting And Financial Management - Kishore RaviM
3.	Advanced Cost Accountancy - Nigam Lall And SharmaG.L
4.	Cost Accounting Method And Problems - Bhar BK
5.	Studies InCost Accounting - DasGupta
6.	Cost Accounting - Saxena VK
<b>On-Line Resources available that can be used as Reference Material</b>	
<a href="https://ugcmoocs.inflibnet.ac.in/view_module_ug.php/198">https://ugcmoocs.inflibnet.ac.in/view_module_ug.php/198</a>	